

To ensure the safety of our students and employees during the COVID-19 health crisis, Alliance Safety Council (ASC) has been following the safety protocols/precautions listed below since March 24, 2020:

- Students and employees are required to answer COVID-19 health questions and have their temperatures checked by the GCOM (Gulf Coast Occ Med) nurse located outside of each facility prior to the entering the facility. Each person who satisfies the screening criteria is provided a sticker to indicate that they have been screened by GCOM. Any person who does not satisfy the screening criteria will be excluded from the facility.
- Reduced the number of students/employees allowed in each room with an external entrance to 10 or less depending on the room size and in accordance with the Center for Disease Control's 6 feet social distancing guidelines.
- We are enforcing the 6 feet social distancing rule for both employees and students in all areas/classrooms in the building.
- We are limiting the number of students in the lobby and hallways by doing the following:
 - Obtaining each student's name and cell phone number when they arrive and have them return to their vehicle and wait until they are called or texted
 - Limiting one person at a time out of the rooms for bathroom/water breaks. Students are reminded to wash their hands upon exiting the bathroom and hand sanitizer is provided to students in the classrooms
 - Having students stay in their seats until their training card is printed, sanitized and handed to them
 - Students are then directed to exit out the emergency exits located in each of the classrooms
- Each computer station is cleaned after each student vacates the area with anti-microbial cleaning products and documented on the daily classroom log sheet. For the desktop computer, employees are wrapping keyboards with palletizing plastic wrap after each use.
- Activities (cleaning, social distancing) are recorded for each classroom during the hours of operation.
- Hand sanitizer and anti-microbial cleaning products are placed outside each of the check-in and check-out windows for use by the students.
- Employees are wiping down their stations, door handles, etc. all throughout the day.
- Employees are using either hand sanitizer or a fresh glove(s) while handling student's identification, cards, and money.
- Hand washing stations are placed at the entrance of each facility.
- Upon request, ASC will provide special training accommodations for students identified as high risk or students with immune deficiencies.
- **Starting May 1st 2020, all employees will be required to wear protective masks when interacting with our students and members.**

By signing this acknowledgement, I have read for understanding and intend to follow the protocols/precautions outlined above. _____

Signature

Date